



3:3.2 Job Description for Experienced Teacher

Name:

Position: Senior Classroom Teacher/ Unit Holder Permanent/Fixed term
Responsible to: Principal

Any special subjects/responsibilities:

St. Michael's Church School is a Christian School in the Anglican tradition reflecting the intentions of the St. Michael's Church School Statute.

Primary Objectives:

- To agree to, participate in, uphold and support the special character of the School as outlined in the School Statute, Code of Ethics, Code of Conduct and School Values.
- To meet the professional standards as set down in the current Primary Teachers, Deputy Principals, Assistant Principals and Other Unit Holders Collective Employment Agreement.
- To implement and work to achieve the goals and targets of the NZ Curriculum and the Christian Education programmes of St. Michael's.
- To abide by and implement the school's policies and procedures.
- To foster School/Parents/Parish community partnerships.

Key Tasks:

(Notes in brackets refer to the Registered Teacher Criteria of the New Zealand Teachers Council)

Professional Standards	Key Tasks	Action for measurable outcomes
<p>1) Professional Knowledge:</p> <p>Demonstrate a high level of knowledge of NZ curriculum, and of current learning and assessment theory.(3i, 6i/ii)</p> <p>Demonstrate commitment to personal on-going learning (4i/ii/iii)</p>	<p>1.1 To be confident and knowledgeable about the science of teaching and the curriculum framework</p> <p>1.2 To have understanding of current research and willingly share with others</p> <p>1.3 To ensure that evaluation, assessment and monitoring requirements are completed to a high standard</p> <p>1.4 To be personally reflective with a view to improvement as a teacher</p>	<p>Lead collegial dialogue and use proven research to reflect on and improve teaching practice.</p> <p>Clearly articulate beliefs about teaching and learning.</p> <p>Ensure planning reflects the school's programmes of learning and current educational research.</p> <p>Contribute to Curriculum development incorporating Christian values.</p> <p>Incorporate elements of te reo and tikanga Maori into lessons and School activities.</p> <p>Complete evaluation, assessment and monitoring to a high standard</p> <p>Demonstrate continual improvements in teaching practice.</p>
<p>2) Teaching Techniques:</p> <p>Demonstrate a broad range of highly effective teaching techniques (6i/ii 8i/ii/iii/iv)</p> <p>Regularly evaluate and reflect on all teaching and act on areas where it can be improved (12i/ii/iii)</p>	<p>2.1 To recognise and cater for individual pupils' needs and abilities</p> <p>2.2 To promote pupil-led learning</p> <p>2.3 To use technology appropriately to enhance learning</p> <p>2.4 To provide opportunities for the effective use of resources to promote meaningful learning</p>	<p>Use a variety of groupings to meet pupil needs.</p> <p>Demonstrate techniques for teaching pupils from a range of cultural backgrounds.</p> <p>Involve pupils in the formulation of learning intentions. Successfully use a variety of forms of assessment.</p> <p>Promote child-centred learning and higher order thinking.</p> <p>Incorporate technology as an integral part of the classroom programme and assist other teachers to do the same.</p> <p>Make use of a variety of resources.</p>

	2.5 To review programmes regularly and modify as appropriate	Review programmes regularly
3) Motivation of Pupils: Demonstrate a wide range of techniques that provide strong motivation for a diversity of pupils (9i/ii/iii)	3.1 To understand and use learning and teaching theories that cater for pupils' needs 3.2 To engage pupils actively in learning	Use a variety of approaches in planning and teaching. Provide meaningful feedback that encourages pupils to improve their performance. Foster an environment which encourages pupils to set goals, take risks and evaluate in order to take increasing control of their learning.
Professional Standards	Key Tasks	Action for measurable outcomes
4) Classroom Management: Demonstrate a high level of commitment to pupil welfare and learning (2i/ii/iii/iv) Effectively manage challenging learning environments (7i/ii)	4.1 To develop a class learning environment where all individuals are valued and respected. 4.2 To establish a safe physical and emotional environment. 4.3 To implement effective strategies to manage pupil behaviour.	Ensure pupils are given the opportunity to express their thoughts and opinions in a respectful environment. Demonstrate effective risk management. Ensure both teachers and pupils are familiar with emergency requirements and procedures. Consistently apply clear behavioural expectations and consequences. Encourage pupils to take responsibility for their own behaviour. Teach and model effective strategies for solving problems.
5) Communication: Demonstrate highly effective communication skills when communicating with colleagues, pupils, parents and the school/church community (1i, 10i/ii, 11ii/iv/v)	5.1 To develop and maintain open communication with all members of the school community. 5.2 To give information to pupils and parents on the achievements of pupils.	Communicate regularly and effectively with all members of the school community. Develop and promote the learning partnership between home/school/church community. Provide on-going and specific feedback to pupils and parents.
6) Cooperation with colleagues: Support and provide effective assistance to colleagues in improving teaching (1i, 4i/ii/iii)	6.1 To lead and contribute to Staff professional development. 6.2 To provide positive support for staff initiatives. 6.3 To seek and lead others in seeking opportunities to work collegially.	Share knowledge and expertise with colleagues. Lead and support syndicate and school initiatives and decisions.
7) Contribution to wider school activities: Successfully organize aspects of programmes within the school to promote teaching and learning (5i/ii)	7.1 To lead aspects of teaching and learning in the wider school. 7.2 To provide opportunities for caregivers to participate actively in school activities.	Take responsibility for designated duties _____ Show leadership in worship, prayers and Christian education programmes. Contribute to extra-curricular activities _____ Support colleagues in change processes. Itemise specifics for the school eg. School learning celebrations, parent/staff functions. _____
To be signed on initial employment and at Annual Attestation review	Sign: _____ (Teacher) Date: _____ Sign: _____ (Principal) Date: _____	All relevant teaching professional standards have been assessed. Evidence has been provided to ensure compliance against the relevant teaching standards. Sign: _____ Attestor Date: _____