



**RATIONALE:**

- St Michael's Church School is a Christian school in the Anglican tradition reflecting the intentions of the St. Michael's Church School Statute.
- Daily School operations, learning and teaching programmes will incorporate these intentions. To fulfil these intentions, key issues will be identified and expressed as a written policy containing guidelines outlining this School's philosophy and operations.

**PURPOSES:**

- To establish a process through which the Board can fulfil its governance role in the School.
- To establish guidelines which will ensure the effective development and implementation of the Policies into the daily programmes and operations of the School.
- Policies will provide a framework and path for all personnel in the School to follow, so that the School's operations can be evaluated.
- Making policy will be a shared process with the Board, Principal and Staff.

**GUIDELINES:**

- The focus of all policy making and writing is to ensure that the special character of the school is reflected in its practices and equal opportunities are experienced by all at this school.
- Policies embrace the following areas:
  - (a) The School's special character
  - (b) Codes
  - (c) Staffing
  - (d) Enrolment
  - (e) Health and Safety
  - (f) Education
- Matters of Christian ethos will envelop all Policy formulation and will also take into account any requirements of the Ministry of Education.
- All Policies are subject to regular review by Board, the Principal and Staff, in the specified year or at any earlier time.
- Policies may be initiated by the Principal and staff, on behalf of the school community.
- The process for review of Policies is a progression from Board to Staff and back to Board for final inspection.
- The composition of the writing sub-committee may depend on the nature of the policy being written and the type of expertise required.
- Policies will have been agreed and endorsed by the Principal and Senior Management Team.
- The Board has the final approval of all Policy.

**CONCLUSION:**

The focus of all policy making in the School is to ensure that all in the School Community (Pupils, Staff, Parents, Board, Parish etc) have optimal learning experiences in a Christian environment.